

April 10, 2014  
Distribution Center, Wenatchee

The April Meeting of the North Central Regional Library Board of Trustees was called to order by Chairperson Alec McKay. Board members Jim Brucker, Jeanie Garrity, Gail Huntley, Jennifer Maydole, and Deborah Moore were also present. Dan Howard, Executive Director, Barbara Walters, Associate Director, Angela Morris Assistant Director, Chad Roseburg, Systems Librarian, Sue DeWitz, Finance Manager, and Anne Brangwin, Administrative Assistant were present as well.

The Agenda and Minutes of the previous meeting were accepted as presented.

The Director's report included Board of Trustees, Programs, Training and Conferences, Grants, Facilities, Schools, Maintenance Use Agreement, and Audit. The NCRL Board of Trustees is the 2014 recipient of the Washington Library Friends, Foundation, and Trustees Association Distinguished Service Award. Melissa Harding, appointed to the Board by the Ferry County Commissioners, has resigned. Jeanie Garrity, who represents Chelan County, will be leaving the Board as well. Over 150 people attended a program put on by Nancy Stewart at the Wenatchee Public Library April 1st. The program featured music for children and was sponsored by Jim Wade. Author Linda Lawrence Hunt presented a program at the Wenatchee Public Library on February 20th. Author Christina Kline, who wrote the best selling novel "The Orphan Train," discussed her book on February 26th at the Moses Lake Library. Gregory Nokes discussed his book "Breaking Chains: Slavery on Trial in the Oregon Territory" at the Wenatchee Public Library on February 27th. Author Jamie Ford discussed his new novel "The Songs of Willow Frost" on March 12th at the Wenatchee Public Library. Librarian and Author Nancy Pearl presented a program at Wenatchee Public Library on April 7th. NCRL's Facebook Book Review Contest was used to promote the author's visits. Book-it-Theatre performed "The Phantom Tollbooth" at ten libraries March 19th-March 26th. The NCRL puppeteers performed at 16 libraries March 22nd-April 4th. Forty Employees attended Nancy Pearl's reader's advisory training on April 8th. Eighty employees attended Koha training sessions held March 24th-27th. Summer Reading Program workshops were held at the Chelan Library on March 20th and at the Quincy branch on March 18th. NCRL will host the North American Koha Users Group Conference in August 2014. Walters wrote and submitted a 2014 Broadband Grant in the amount of \$7,355. This Federal Library Services and Technology Act Grant will improve the local area network for the Republic Library. Morris plans to submit a 2014 Digital Literacy Grant before the end of April. Painting of the Interior of the Wenatchee Public Library was completed in March. A ladder was installed leading to the library's roof. The roof was replaced at a cost of just over \$49,000.00. NCRL is exploring the use of security guards at the Wenatchee Public Library. The Wenatchee Sunrise Rotary Club donated six picture books to the Wenatchee Public Library. Maintenance and Use Agreements were sent to towns and cities in early

March; half have been signed and returned. The exit interview with the Washington State Auditor's office was held on March 13<sup>th</sup> with NCRL receiving a clean audit.

A Financial Report including a listing of bills paid, and payroll for the month of March 2014 was presented. Brucker moved that voucher's #59663 through #59765 in the amount of \$492,545.36 and payroll in the amount of \$308,178.41 be approved for payment. Maydole seconded the motion, which passed unanimously. The Board then reviewed and discussed expenditures from the Endowment Funds. Maydole moved that voucher # 0174 through #175 in the amount of \$81.92 be approved for payment. Brucker seconded the motion, which passed unanimously.

A Financial Report including fund balances, a listing of bills to be paid and payroll for the month of April was presented. Fund Balances at the Chelan County Treasurer's as of March 31, 2014 were as follows: General Fund \$12,934,662.97, Automation Fund \$560,503.11, Facility Improvement Fund \$408,466.34, Payroll Fund \$1,274,502.46 and Endowment Funds \$325,105.33. Moore moved that voucher's #59766 through #59908 in the amount of \$473,006.08 and payroll in the amount of \$326,348.82 be approved for payment. Maydole seconded the motion, which passed unanimously. The Board then reviewed and discussed expenditures from the Designated Funds. Brucker moved that voucher #0116 in the amount of \$49,177.83 be approved for payment. Huntley seconded the motion, which passed unanimously.

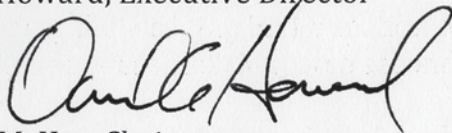
The Board then reviewed and discussed a revision to the Personnel Guidelines regarding the wording in the section on Harassment. Moore moved to accept the changes as presented. Maydole seconded the motion which passed unanimously.

The next regular meeting of the Board of Trustees is scheduled for Thursday, May 15, 2014 at the Distribution Center, Wenatchee WA.

There being no further business the meeting was adjourned.

Respectfully Submitted

Dan Howard, Executive Director



Alec McKay, Chairperson

