

North Central Regional Library
Board Minutes

August 13, 2015

I. Call to Order:

Chairperson Huntley called to order the July meeting of the North Central Regional Library Board of Trustees at 1:05 p.m. on August 13, 2015 at the Distribution Center in Wenatchee.

II. Roll Call:

The following persons were present: Board Members Jim Brucker, Gail Huntley, Jennifer Maydole, Alec McKay, Deborah Moore, and Dana Schmidt. Dan Howard, Executive Director, Brian Picchi, Finance Manager, Angela Morris, Associate Director of Public Services, Chad Roseburg, Assistant Director of IT, Anne Brangwin, Specialist and Linda Boese, Accounts Payable.

III. Approval of Agenda and Minutes from the July 16, 2015 meeting:

The agenda and minutes of the previous meeting were accepted as presented.

IV. Director's Report:

a. Personnel:

On July 27th, Rene Klein began her new job as our Peshastin Librarian.

Moses Lake Library employee Vicky Skane starts her new job as a Children's Librarian on August 17th.

b. Programs:

Chad represented NCRL at the Quincy Downtown Association's Market Day on July 25th, showcasing Makerspace technologies purchased with the Microsoft grant.

c. Facilities:

An estimate to replace carpet at the distribution center received recently is under \$40,000.00 and below our bid limit.

d. Training:

Kim Neher and Brianna Springer presented Koha refresher training for Wenatchee Public Library employees on July 24th.

Moses Lake Library employees Vicki Skane and Suzi Chandler attended Digital Literacy: Public Technology Training in Libraries in Ellensburg on July 21st. The Washington State Library sponsored the training.

V. Financial Report:

- a. A financial report including current revolving fund expenditures, fund balances and a listing of bills to be paid were presented to the Trustees. Fund balances at the Chelan County Treasurer's Office as of July 31, 2015 were as follows: General Fund \$16,932,373.66, Automation Fund \$586,350.08, Facility Improvement Fund \$409,865.46, Payroll Fund \$1,301,402.70 and Endowment Funds \$325,908.22. **Deborah Moore moved that vouchers #61701 through #61789 be approved for payment in the amount of \$580,621.42, payroll in the amount of \$344,952.22, and travel for \$11.00 be approved for payment. Jennifer Maydole seconded the motion, which passed unanimously. Jennifer Maydole moved that Endowment Fund vouchers #194 through #195 be approved for payment in the amount of \$175.68. Jim Brucker seconded the motion which passed unanimously.**

VI. Resolution 15-09:

- a. **Amendment to Resolution 82:** Establish the general building policy of the North Central Regional Library for service contracts. **Deborah Moore moved to accept the resolution as presented. Dana Schmidt seconded the motion, which passed unanimously.**

VII. NCRL Medical Benefits Proposal:

- a. Dan and Brian presented a NCRL Medical Benefits Proposal to the Board for review related to part-time employees. Following the presentation, the proposal was open to Board Members for discussion.

The next regular meeting of the Board of Trustees is scheduled for Thursday, September 10, 2015 at the Distribution Center, Wenatchee, WA. There being no further business the meeting was adjourned.

Respectfully Submitted,

Dan Howard, Executive Director



Gail Huntley, Chairperson

