

February 13, 2014
Distribution Center, Wenatchee

The February Meeting of the North Central Regional Library Board of Trustees was called to order by Chairperson Jim Brucker. Board members Gail Huntley, Jennifer Maydole, and Alec McKay were also present. Dan Howard, Executive Director, Barbara Walters, Associate Director, Angela Morris Assistant Director, Chad Roseburg, Systems Librarian, Sue DeWitz, Finance Manager, and Anne Brangwin, Administrative Assistant were present as well.

The Agenda and Minutes of the previous meeting were accepted as presented.

Election of officers was discussed. Brucker moved to accept Alec McKay as Chairperson, Gayle Huntley as Vice-Chair, and Jennifer Maydole as Secretary. Huntley seconded the motion, which passed unanimously. McKay then took over the meeting as new Chairperson.

The Director's report included Board of Trustees, Employees, Programs, Training and Conferences, Maintenance Use Agreement, and Audit. Ferry County Commissioners have appointed Melissa Harding to serve on NCRL's Board of Trustees. Former Board member Barbara Wolff passed away on Monday, January 20. Cashmere Librarian Jean Frank received the 2013 Friend of the Young Child award from the Wacoka Kiwanis Club. NCRL is sponsoring book review contests to support three author programs in February and March. NCRL will partner with the Write on the River Writers Conference on a one-book program featuring Jess Walter's novel "Beautiful Ruins." NCRL will provide books and book discussion events at the Wenatchee, East Wenatchee, Waterville, Peshastin, and Leavenworth libraries. Howard presented the first in a series of workshops for NCRL managers on January 22. Attorney Gill Sparks will give a presentation in May on Employment Law for Supervisors. Seven NCRL employees attended the 2014 iYouth Conference:(R)Evolution, February 8th at the University of Washington. Howard plans to attend Book Expo America, May 28-30, and the Washington Nonprofit Conference on May 14th. Angela Morris and Sara Knox are attending the 2014 Public Library Association Conference March 11-15. NCRL's current Maintenance and Use Agreements expire at the end of 2014. A draft of the new agreement was presented to the board for review. NCRL's Audit covering 2010-2012 is nearing completion.

A Financial Report including current revolving fund expenditures, fund balances and a listing of bills to be paid from 2013 funds was presented to the Trustees. Fund Balances at the Chelan County Treasurer's Office as of December 31 2013 were reported: General Fund \$14,531,676.48, Automation Fund \$560,352.16, Facility Improvement Fund \$408,356.33, Payroll Fund \$1,274,159.23 and Endowment Funds \$325,535.05. After review and discussion Maydole moved that vouchers #59454 through #59540 in the amount of \$260,563.94 and payroll in the amount of

\$27,603.39 be approved for payment. Huntley seconded the motion, which passed unanimously. The Board then looked at expenditures from the Endowment Funds that were paid in from 2013 Funds. Brucker moved that vouchers #0170 through #0171 in the amount of \$202.23 be approved for payment. Huntley seconded the motion, which passed unanimously.

Financial Report including a listing of bills to be paid, and payroll for the month of January 2014 was presented. Maydole moved that voucher's #59541 through #59564 in the amount of \$127,334.33 and payroll in the amount of \$287,919.31 be approved for payment. Brucker seconded the motion, which passed unanimously. The Board then reviewed and discussed expenditures from the Endowment Funds that were paid from 2014 Funds. Brucker moved that voucher # 0172 in the amount of \$69.98 be approved for payment. Maydole seconded the motion, which passed unanimously.

A Financial Report including fund balances, a listing of bills to be paid and payroll for the month of February was presented. Fund Balances at the Chelan County Treasurer's as of January 31, 2014 were as follows: General Fund \$13,925,997.73, Automation Fund \$560,409.90, Facility Improvement Fund \$408,398.41, Payroll Fund \$1,274,290.51 and Endowment Funds \$325,296.10. Brucker moved that voucher's #59565 through #59661 in the amount of \$399,190.22 and payroll in the amount of \$312,108.59 be approved for payment. Maydole seconded the motion, which passed unanimously. The Board then reviewed and discussed expenditures from the Endowment Funds. Maydole moved that voucher #0173 in the amount of \$162.86 be approved for payment. Brucker seconded the motion, which passed unanimously.

Resolution 14-01: Levy Tax Rate for 2014 Assessment was reviewed and discussed. The resolution amends the levy tax rate for 2014 to 45.0112 cents (\$.450112) per thousand assessed valuation in the library taxing district based on 2013 valuation for 2014 tax collection. After discussion Brucker moved to accept the resolution as presented. Huntley seconded the motion, which passed unanimously.

Resolution 14-02: Mileage Reimbursement Rate was reviewed and discussed. The resolution sets the rate of reimbursement for mileage at \$.56 per mile. After discussion Huntley moved to accept the resolution as presented. Maydole seconded the motion, which passed unanimously.

Resolution 14-03: Cancellation of Outstanding Warrants was reviewed and discussed. The resolution directs the Chelan County Auditor and the Chelan County Treasurer to cancel warrants in the amount of \$1,183.86. Brucker moved to accept the resolution as presented. Maydole seconded the motion, which passed unanimously.

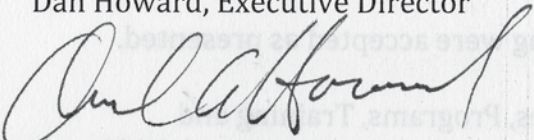
Resolution 14-02: Mileage Reimbursement Rate was reviewed and discussed. The resolution sets the rate of reimbursement for mileage at \$.56 per mile. After discussion, Huntley moved to accept the resolution as presented. Maydole seconded

The next regular meeting of the Board of Trustees is scheduled for Thursday, March 13, 2014 at the Distribution Center, Wenatchee WA.

There being no further business the meeting was adjourned.

Respectfully Submitted

Dan Howard, Executive Director



Alec McKay, Chairperson

