

January 14, 2010
Distribution Center, Wenatchee

The January meeting of the North Central Regional Library Board of Trustees was called to order by Chairperson Lynn Beltz. Board Members Jim Brucker, newly appointed Grant County Trustee Gail Huntley, Jennifer Maydole, Alec McKay, Deborah Moore, and Barbara Wolff were present. Executive Director Dean Marney, Director of Public Services Dan Howard, Finance Manager Sue DeWitz, HR Manager Dixie Taylor, and Administrative Assistant Anne Brangwin were in attendance as well.

Gail Huntley was introduced to members of the Board. Huntley was appointed to fill the seven year Grant County Trustee position vacated when Roger Lucas's term expired.

The agenda and minutes of the previous meeting were accepted as presented.

Election of officers was discussed. Jennifer Maydole moved to elect Deborah Moore as Chairperson, Jim Brucker as Vice-Chair, and Alec McKay as Secretary. Wolff seconded the motion which passed unanimously.

The Director's Report included Trustees, Personnel, Services, Technology, and Buildings. Gail Huntley has joined the Board of Trustees; she is one of two Trustees from Grant County and lives in Quincy. Marney unveiled the employee training plan for 2010. The training plan is a mix of skill development for new technologies, old technologies, and service enhancement. H1N1 flu vaccination shots were offered to staff in conjunction with a Wellness Training offered in January. Marney discussed a 10-year circulation comparison report that covered the years 2000-2009. Circulation went up a total of 31.23% during the last ten years. NCRL is continuing to assess and improve its electronic offerings. New services that have been added are an online storytelling service, a music service, and two additional downloadable audio vendors. Staff will be trained to implement the Acquisitions Management Module of NCRL's Integrated Library System on January 19, 21, and 22nd. The module will automate ordering, receiving, budget monitoring functions, and expedite the delivery of materials to the branches. Marney sent a letter of Matching Fund Documentation for Year 2 of the Gates Online Opportunity Hardware Grant. The grant of \$46,800 and NCRL's 100 percent match will provide an additional 36 public access computer stations in the branches. There were 117 meetings held at the Distribution Center by outside groups in 2009.

Howard presented the January Branch Report. Two Wenatchee Wild hockey players will kick off the Wenatchee Public Library's new Celebrity Storytime on January 19th. Celebrity Storytime will be held on the third Tuesday of every month. Future celebrities will include the mayor and the Apple Blossom queen.

35 employees attended Fitting Fitness In-The Fantastic Four, presented by local author, nutritionist, and personal trainer, Tami Flynn, at the Distribution Center on January 12th. NCRL's first public computing classes were offered at the Wenatchee Public Library on January 12th. The courses covered basic computing, and e-mail. Upcoming classes will cover basic word processing, spread sheets, and finding reliable information online. Best-selling author Terry Brooks will provide a program at the Wenatchee Public Library on May 16, 2010. The Omak Library will be closed for several weeks in July to allow the City to repair the roof. The work will be done at this time to coincide with planned vacations among Omak library employees. Howard has been working with a grant writer to help obtain funding for a new Quincy library facility. NCRL has provided Return on Investment Calculations, historical statistics, support documentation, and information on available funding sources.

A financial report including revolving fund expenditures, fund balances, and a listing of bills and payroll to be paid from 2009 funds was presented to the trustees. Fund balances at the Chelan County Treasurer's Office as of December 31, 2009 were reported: General Fund, \$7,484,302.34, Automation Fund, \$460,781.56, Facility Improvement Fund, \$472,957.81, Payroll Fund, 1,139,189.01, and Endowment Funds, \$486,419.73. After review and discussion of January payment of 2009 funds, financial reports, and revolving fund expenditures, Beltz moved that vouchers #53520 through #53632 in the amount of \$261,896.69 and payroll in the amount of \$27,312.80 be approved for payment. Brucker seconded the motion which passed unanimously. The trustees then discussed expenditures from the Endowment Funds from 2009. Beltz moved that vouchers # 0063 through #0065 in the amount of \$6,007.02 be approved for payment. Wolff seconded the motion which passed unanimously. Revolving Fund expenditures and listing of bills and payroll to be paid in January from 2010 funds were presented. After review and discussion Wolff moved that vouchers #53633 through #53654 in the amount of \$224,149.62, and payroll in the amount of \$258,418.61 be approved for payment. Beltz seconded the motion which passed unanimously

The Trustees discussed funding issues at the State Library.

The next regular meeting of the Board of Trustees is scheduled for Thursday, February 11th, 2009 at the Distribution Center, Wenatchee Washington.

There being no further business, the meeting adjourned.

Respectfully Submitted,

Dean C. Marney, Director

Deborah Moore, Chairperson

Deborah Moore