

January 15, 2009  
Distribution Center, Wenatchee

The January meeting of the Board of Trustees of the North Central Regional Library was called to order by Chair Lynn Beltz. Board members Jim Brucker, Roger Lucas, newly appointed Chelan County Trustee Jennifer Maydole, Alec McKay, and Deborah Moore were present. Library Director Dean Marney, Director of Public Services Dan Howard, Associate Director Marilyn Neumiller, Finance Manager Sue DeWitz, and HR Manager Dixie Taylor were also present.

Jennifer Maydole, formerly a Douglas County Trustee, was introduced to members of the Board. Maydole has been appointed to fill the seven year Chelan County Trustee position vacated when Ruth Honey's term expired.

The Agenda was amended to discuss levy rates at the beginning of the meeting. The Director reported that assessed values were not available for all five counties served by the library district, so a resolution to amend the presumed \$.50/\$1,000 would not be presented until the February meeting.

Lucas moved to continue the slate of officers from 2008 with Lynn Beltz as Chair, Deborah Moore as Vice-Chair, and Jim Brucker as Secretary. The motion was seconded by Moore and passed unanimously.

The minutes of the previous meeting were accepted as presented.

A financial report including revolving fund expenditures, fund balances, and a listing of bills and payroll to be paid from 2008 funds was presented to the trustees. Fund balances at the Chelan County Treasurer's Office as of December 31, 2008 were reported: General Fund, \$6,948,489.35, Automation Fund, \$441,663.82; Facility Improvement Fund, \$455,013.17, Payroll Emergency Fund, \$1,080,645.86, and Endowment Funds, \$464,375.80. After review and discussion of January payment from 2008 funds, financial reports and revolving fund expenditures, Brucker moved that vouchers #51946 through #52051 in the amount of \$214,860.79 and payroll in the amount of \$22,472.02 be approved for payment. Maydole seconded the motion which passed unanimously. There were no expenditures from the Endowment Funds or Designated Funds.

Revolving fund expenditures and a listing of bills and payroll to be paid in January from 2009 funds was presented. After review of the revolving fund, bills and payroll expenditures, Moore moved that vouchers #52052 through #52071 in the amount of \$139,001.90 and payroll in the amount of \$245,604.10 be approved for payment. McKay seconded the motion, which passed unanimously. There were no expenditures from the Endowment Funds or Designated Funds.

Resolution 09-01: Cancellation of Outstanding Warrants was reviewed. The resolution directs the Chelan County Auditor and Chelan County Treasurer to

cancel warrants in the amount of \$71.47 that were not presented for payment within a year of issue. After review, Lucas moved to pass the resolution. Brucker seconded the motion, which passed unanimously.

The Director's Report included Trustees, Personnel, Legislation, Bradburn et al, v. NCRL, Balanced Scorecard, Services, Meetings, and Buildings. Luke Ellington has been hired as a Bookmobile Librarian, and Wes Snow has been hired as a substitute Bookmobile Librarian. Mike Lynch, former Director, passed away after a long illness. The Washington State Attorney General's Office is requesting creating a Class C felony crime for viewing depictions of child pornography. The Bradburn et al, v. NCRL case has been listed by the Washington State Supreme Court as pending. NCRL's opening brief is due January 19, 2009.

Balanced Scorecard results have been tabulated for 2008. Staff cost per circulation has remained the same as 2007 in spite of increased personnel costs, due to an increase in circulation. Goals for 2009 are being set. The new website went live on the 14th of January. Outsourcing library material processing was examined closely and was deemed to be the best route. Licensed databases are being reviewed for refinement. Howard and the Director were asked to write an article about NCRL's mission To Promote Reading and Lifeline Learning for ALKI, the journal of the Washington Library Association. They have also been asked to present a workshop on how NCRL uses Social Marketing at WLA's annual conference in April. Snowplowing by Chelan County at the Wenatchee Public Library has been handled differently so there has not been damage to the building as occurred last year. There is a small leak at the Distribution Center that is covered under warranty. The brakes on the elevator at the Wenatchee Library had to be replaced.

Howard presented the January Branch Report. Two federal grants of \$4,000 for Supporting Student Success have been awarded. NCRL will be working with Orchard Middle School in Wenatchee and Eastmont High School in East Wenatchee. Friends of the Wenatchee Public Library presented \$4,000.00 to the library. An article in the South Grant County Sun covered the winter reading program at the Mattawa Library. The elevator at the Wenatchee Library was unavailable for a short time in December while repairs were being made. The Cashmere Library was closed for a day due to broken plumbing. Training at the Distribution Center included orientation on the new website. Neumiller also provided training on the website and magazine databases at the Ephrata Library.

Neumiller presented the 2009-2012 Technology Plan required to be filed with our E-rate application. The plan includes a background of the library district, technology goals to be maintained and achieved, current use of technology, future plans, training plans, budgeting and evaluation measures, along with a LAN diagram and equipment list.

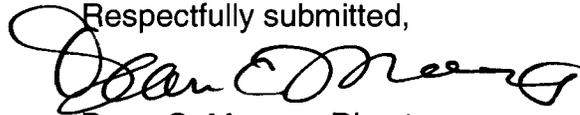
Circulation figures for 2008 were discussed. Circulation in 2008 increased by 12% over the previous year.

The Trustees discussed services provided by the district, catalogs being converted to on-line, and availability of popular materials through branches and Mail Order.

The next regular meeting of the Board of Trustees is scheduled for Thursday, February 12th, 2009 at the Distribution Center, Wenatchee Washington.

There being no further business, the meeting was adjourned.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Dean C. Marney". The signature is written in a cursive style with a large initial "D".

Dean C. Marney, Director

A handwritten signature in black ink, appearing to read "Lynn M. Beltz". The signature is written in a cursive style with a large initial "L".

Lynn Beltz, Chairperson