

North Central Regional Library
Board Minutes

July 13, 2016

I. Call to Order

Chairperson Maydole called to order the regular July meeting of the North Central Regional Library Board of Trustees at 9:00 a.m. on July 13, 2016 at Sun Mountain Lodge in Winthrop, WA.

II. Roll Call

The following persons were present: Board Members Jim Brucker, Gail Huntley, Jennifer Maydole, Alec McKay, Deborah Moore, Dana Schmidt, and Traci Sheffield. Dan Howard, Executive Director, Brian Picchi, Finance Manager, Barbara Walters, Director of Library Services, Angela Morris, Associate Director of Public Services, Chad Roseburg, Assistant Director of IT.

III. Approval of Agenda:

Dana Schmidt moved to approve the agenda for the July 13, 2016 regular Board meeting as presented. Traci Sheffield seconded the motion, which passed unanimously.

IV. Approval of Minutes:

Jim Brucker moved to approve the minutes of the previous meeting June 16, 2016 as presented. Deborah Moore seconded the motion, with a discussion about sending Thank You cards from the Board. The motion passed unanimously.

V. Board Chair's Report:

a. ALA Conference:

Jennifer attended the Annual ALA Conference in Orlando in June. She provided a handout of things that she had taken away from the conference including ideas for Board education, programs and services, community involvement, and collaboration with other organizations.

VI. Director's Report:

a. Personnel:

Steven Berg has been hired as our new IT Technician and began work on July 1st.

Joanne Gembe has accepted a part-time, weekend position at the Wenatchee Public Library and started work on July 2nd.

b. Publicity:

In a recent editorial, Wenatchee World publisher Rufus Woods, described Assistant Director Chad Roseburg as a powerful and visionary leader of our local Maker Movement. Mr. Woods praised the collaborative efforts of local organizations such as NCRL to provide digital learning opportunities for youth.

An article from the June 22nd edition of the Ferry County View describes a new robotics program at the Curlew and Republic Libraries.

c. Community Partnerships:

Chad Roseburg was part of a committee representing Wenatchee at "A Nation of Makers" in Washington D.C. on May 31st. Chad joined Wenatchee civic leader Karen Rutherford, Stacey Lockhart from the Wenatchee Valley College Foundation, and Ron Brown from the Wenatchee School District in meetings with others to explore ways to repurpose underutilized municipal facilities into youth-centered, tech-enabled, maker learning spaces in communities across the country.

d. Gifts:

The Wenatchee Sunrise Rotary Club has donated four children's books to the Wenatchee Public Library.

e. NCRL Wellness:

As of July 6, 2016, NCRL employees have walked 11,954,367 steps or about 5,313 miles. The American Heart Association recommends 10,000 steps a day and most of NCRL's employees achieve that.

f. Collection Development:

Angela hosted the Inland Northwest Collection Development group at the Quincy Public Library on June 24th. Twelve librarians from Eastern Washington libraries met to discuss current trends in collection assessment, new technology and digital resources.

g. Net Pension Liability:

Beginning with our 2015 financial statements, which will be audited, we are required to report our proportionate share of pension (PERS) liability. The reported liability for each entity has the potential to increase or decrease each year given actuarial assumptions, demographics of the workforce, and the Department of Retirement Systems inflation and investment assumptions. We are investigating the full impact of this requirement on future budgets, if any.

h. Social Media:

NCRL Public Relations Specialist Michelle McNeil attended the Washington State Social Media Summit in Tumwater on June 17th. The event provided state and local government employees educational sessions and expert panels to help build knowledge and expertise with social media. The summit was hosted by the Governor's Office.

i. Facilities:

The Moses Lake Library Foundation has completed their fundraising campaign to replace the shelving in the children's area of the library. They raised \$40,000, which included a \$2,000 bequest from Dr. Robert H. Ruby. They will order the shelving soon.

j. Washington State Library:

Secretary of State Kim Wyman has appointed Cindy Aden director of the Washington State Library. Ms. Aden is a former president of the Washington Library Association, has worked at the Library of Congress, the University of Washington, the Kitsap Library and was the first librarian hired by Amazon.

I. Associate Director of Public Services Report:

a. Events and Programs:

i. BOOK-IT THEATRE presents "FLORA & ULYSSES" by Kate DeCamillo:

- Cashmere June 20
- Chelan June 22
- Entiat June 21
- Ephrata June 24
- Grand Coulee June 23
- Leavenworth June 20
- Soap Lake June 24
- Tonasket June 23
- Twisp June 22
- Wenatchee June 21

ii. Chelan PUD presents "Invisible Energy All Around Us":

- Chelan July 11
- Entiat June 29
- Manson June 29
- Mattawa July 11
- Okanogan June 28
- Omak July 11

- Pateros June 28
- Peshastin July 1
- Royal City July 11

iii. OLD FASHIONED PUPPET SHOW with the NCRL PUPPETEERS:

- Cashmere July 11
- Chelan June 30
- Coulee City June 22
- Curlew July 1
- Ephrata July 5
- George June 29
- Grand Coulee July 5
- Leavenworth July 11
- Mattawa June 24
- Moses Lake June 27
- Omak July 7
- Oroville July 1
- Quincy June 28
- Republic July 6
- Royal City June 23
- Soap Lake July 8
- Tonasket July 6
- Warden June 23
- Waterville June 22
- Wenatchee June 28, 29, 30
- Winthrop July 7

II. Financial Reports:

- a. A financial report including current revolving fund expenditures, fund balances and a listing of bills to be paid was presented to the Trustees. Fund balances at the Chelan County Treasurer's Office as of **June 30, 2016** were as follows: General Fund \$18,705,322.33, Automation Fund \$562,781.00, Facility Improvement Fund \$413,184.18, Vehicle Fund \$59,366.72, Payroll Fund \$1,329,748.91 and Endowment Funds \$314,998.91. **Jim Buckley moved that vouchers #63107 through #63186 be approved for payment in the amount of \$372,889.64. Deborah Moore seconded the motion, which passed unanimously. Traci Sheffield moved that Endowment Fund voucher #212 be approved for payment in the amount of \$32.28. Deborah Moore seconded the motion which passed unanimously.**

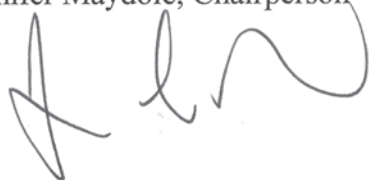
The next regular meeting of the Board of Trustees is scheduled for Thursday, August 11, 2016 at 1:00pm at the Distribution Center, Wenatchee, WA. There being no further business the meeting was adjourned.

Respectfully Submitted,

Dan Howard, Executive Director

A handwritten signature in cursive script, appearing to read "Dan Howard".

Jennifer Maydole, Chairperson

A handwritten signature in cursive script, appearing to read "Jennifer Maydole".