

July 17, 2014

Distribution Center, Wenatchee

Chairperson Alec McKay called the July Meeting of the North Central Regional Library Board of Trustees to order. Board members Jim Brucker, Gail Huntley, Jennifer Maydole, Deborah Moore, Dana Schmidt, and Traci Sheffield were also present. Dan Howard, Executive Director, Barbara Walters, Associate Director, Angela Morris, Assistant Director, Chad Roseburg, Systems Librarian, Sue DeWitz, Current Finance Manager, Brian Picchi, Incoming Finance Manager, and Anne Brangwin, Administrative Assistant were present as well.

The Agenda and Minutes of the previous meeting were accepted as presented.

Howard introduced Traci Sheffield. Traci will be representing Ferry County on the Board. Howard also introduced Brian Picchi who is NCRL's new Finance Manager. He is working with DeWitz until her retirement in October.

The Director's report included Board of Trustees, Employees, Facilities, Programs, Training, Grants, and the Summer Reading Program. A new law, the Open Government Act, became effective on July 1, 2014. The law requires basic open government training for local and statewide officials. The training must take place no later than 90 days after officials take their oath of office or assume their duties. Refresher training is required every four years. A new law requires online posting of meeting agendas at least 24 hours in advance of a meeting. New Finance Manager Brian Picchi began work on July 1st. Lana Larson has accepted a Librarian 1 position at the Leavenworth Library. Former Moses Lake Library employee Glenna Bingham passed away on July 8th. A Ferry County resident approached Howard to discuss establishing a library in Curlew. The Chelan Library celebrated the City of Chelan's Small City Success award on July 8th. The Wade Family Literacy Foundation in partnership with the Central Washington Hospital Foundation, The Wenatchee Alumni of Pi Beta Phi, and NCRL, are providing new books to each newborn and youth patient during their stay at Central Washington Hospital starting July 1st. NCRL will select the book which is purchased through the endowment and Pi Beta Phi members will help process and deliver the books to the hospital. Walters and Morris presented Effective Communication training for 15 employees on June 25th. Walters provided cataloging training for technical services staff on June 18th. Howard attended Open and Transparent Government Best Practices training at Wenatchee City Hall on June 16th. NCRL has been awarded two federal LSTA grants for 2014. Walters applied for and received a Broadband grant. Morris applied for and received a Digital Literacy Grant. The 2014 Summer Reading Program, Fizz, Boom, Read! is off to a great start.

A Financial Report including fund balances, a listing of bills to be paid and payroll for the month of July was presented. Fund Balances at the Chelan County Treasurer's as of May 31, 2014 were as follows: General Fund \$16,352,166.93, Automation Fund \$560,639.90, Facility Improvement Fund \$359,382.90, Payroll Fund \$1,274,813.50 and Endowment Funds \$325,054.51. Maydole moved that voucher's #60193 through #60298 in the amount of \$420,785.00 and payroll in the amount of \$327,927.17 be approved for payment. Brucker seconded the motion, which passed unanimously.

Resolution 14-05: Cancellation of Outstanding Warrants was reviewed and discussed. The resolution directs the Chelan County Auditor and the Chelan County Treasurer to cancel warrants in the amount of \$48.84. Maydole moved to accept the Resolution as presented. Huntley seconded the motion, which passed unanimously.

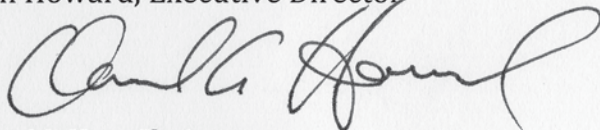
Resolution 14-06: Appointment of Auditing Officer. It was resolved that effective July 1, 2013 Daniel A. Howard was appointed to act as the Auditing Officer for the North Central Regional Library and asks that the following be delegated as representatives of the Auditing Officer and are authorized to validate vouchers; Barbara G. Walters, Brian Picchi, and Dixie L. Taylor. After review and discussion Maydole moved to pass the resolution as presented. Schmidt seconded the motion, which passed unanimously.

The next regular meeting of the Board of Trustees is scheduled for Thursday, August 14, 2014 at the Distribution Center, Wenatchee WA.

There being no further business the meeting was adjourned.

Respectfully Submitted

Dan Howard, Executive Director



Alec McKay, Chairperson

