

North Central Regional Library
Board Minutes

June 11, 2015

I. Call to Order:

Chairperson Huntley called to order the June meeting of the North Central Regional Library Board of Trustees at 1:03 p.m. on June 11, 2015 at the Distribution Center in Wenatchee.

II. Roll Call:

The following persons were present: Board Members Jim Brucker, Gail Huntley, Jennifer Maydole, Alec McKay, Deborah Moore, Dana Schmidt, Traci Sheffield. Dan Howard, Executive Director, Brian Picchi, Finance Manager, Barbara Walters, Director of Library Services, Angela Morris, Associate Director of Public Services, Chad Roseburg, Assistant Director of IT, Dixie Taylor, Payroll Manager, and Linda Boese, Accounts Payable.

III. Approval of Agenda and Minutes from the May 14, 2015 meeting:

The agenda and minutes of the previous meeting were accepted as presented.

IV. Director's Report:

a. Personnel:

Book Club Librarian Paula Walters has announced her plans to retire in September. Anne Brangwin has been working with our book clubs since January.

Cashmere Librarian Jean Frank and Wenatchee Public Library Children's Librarian Rhonnie Craven have announced their plans to retire at the end of June.

Roxanne Southwood is our new Region Manager for Grant County libraries.

Bonita Duncan has accepted a part-time position at Omak. She started on June 1st.

b. Programs:

Barbara is working to establish NCRL as part of the Funding Information Network. This network consists of libraries, foundations, and resource centers that provide access to a suite of Foundation Center online tools and databases that are useful to grant seekers.

Anne Brangwin has begun recommending great books on a KPQ radio show. Check her out at 1:30 pm on June 12th and July 10th. She has been contacting all of the radio stations and newspapers to inquire about writing a column for book recommendations.

c. **Training:**

Almost forty NCRL employees attended our annual Weeding Workshop at the distribution center on May 20th.

Brian and Brianna Springer attended the 2015 Family and Medical Leave Act Master Class for Washington Employers on June 2nd. The training was sponsored by Business & Legal Resources) and HR hero and presented by Julie S. Lucht and other attorneys from Perkins Coie, LLP.

On May 21st, I attended Public Good to Public Great: A Government Performance Consortium Training Forum featuring Ken Miller, author of "We Don't Make Widgets," and a panel of local government leaders including John Dickson, Chief Operating Officer of Spokane County and Michael Jacobson, Deputy Director of Performance & Strategy for King County.

V. **Financial Report:**

- a. A financial report including current revolving fund expenditures, fund balances and a listing of bills to be paid were presented to the Trustees. Fund balances at the Chelan County Treasurer's Office as of May 31, 2015 were as follows: General Fund \$17,524,246.11, Automation Fund \$586,205.11, Facility Improvement Fund \$409,764.12, Payroll Fund \$1,301,080.95 and Endowment Funds \$327,562.05. **Jim Brucker moved that vouchers #61454 through #61602 be approved for payment in the amount of \$720,141.33, payroll in the amount of \$352,210.44 and travel in the amount of \$389.00. Deborah Moore seconded the motion, which passed unanimously. Deborah Moore moved that Endowment Fund vouchers #189 through #190 be approved for payment in the amount of \$750.89. Jennifer Maydole seconded the motion which passed unanimously.**

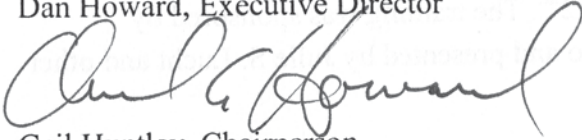
VI. **Resolutions:**

- a. **Resolution 15-07:** The Board of Trustees of the North Central Regional Library declares the property of various furniture items no longer in use and two vehicles as surplus and instructs the Director to deliver the items to the auctioneers with the proceeds of the sale being returned to the Library District General Fund, or to dispose of items deemed to have no value or use. **Deborah Moore moved to accept the resolution as presented. Jennifer Maydole seconded the motion, which passed unanimously.**
- b. **Resolution 15-08:** Authorize the issuance of warrants and electronic transactions prior to board of trustee approval. **Deborah Moore moved to accept the resolution as presented. Jim Brucker seconded the motion, which passed unanimously.**

The next regular meeting of the Board of Trustees is scheduled for Thursday, July 16, 2015 at the Distribution Center, Wenatchee, WA. There being no further business the meeting was adjourned.

Respectfully Submitted,

Dan Howard, Executive Director



Gail Huntley, Chairperson

