

0916

June 12, 2014
Distribution Center, Wenatchee

Chairperson Alec McKay called the June Meeting of the North Central Regional Library Board of Trustees to order. Board members Jim Brucker, Gail Huntley, Deborah Moore, and Dana Schmidt were also present. Dan Howard, Executive Director, Barbara Walters, Associate Director, Angela Morris, Assistant Director, Chad Roseburg, Systems Librarian, Sue DeWitz, Finance Manager, Dixie Taylor, Payroll Manager and Anne Brangwin, Administrative Assistant were present as well.

The Agenda and Minutes of the previous meeting were accepted as presented.

Howard introduced Dana Schmidt to the Board. Schmidt will be representing Chelan County in the position vacated by Jeanie Garrity.

The Director's report included Board of Trustees, Schools, Staff, Facilities, Programs, Training, Grants, and Maintenance and Use Agreements. Dana Schmidt has been appointed a Trustee by the Chelan County Commissioners, Traci Scheffield has been appointed a Trustee by the Ferry County Commissioners. The Board of Trustees received an award from the Washington Library Association at the 2014 WLA conference. Huntley, Brucker, and Howard attended the ceremony on May 2nd. NCRL employees organized the move of the Lake Roosevelt High School Library on June 2nd. Howard and Walters interviewed candidates for the Finance Manager position on June 9th. NCRL is exploring a building renovation at the Wenatchee Public Library in 2015. The City of East Wenatchee is considering a proposal to close city hall on Fridays. Author Donna Lee Anderson taught a memoir-writing course for beginners on April 12th at the Wenatchee Branch. Marissa Meyer, author of the young adult book "Cinder", presented a program at the Wenatchee Public Library on April 30th. Julia Harrison from Humanities Washington presented her "World of Sweets in Washington State" at the Wenatchee Public Library on May 1st. The NCRL puppeteers performed at Wenatchee Public Library on May 2nd. NCRL hosted four literacy fairs this spring at the Wenatchee, Omak, Quincy and Ephrata branches with 165 people attending. There were five trainings held at the Distribution Center and Wenatchee Branch in April and May including "Employment Law Basics for Managers", "Grace Under Fire", "Storytimes the NCRL Way", "Spanish for the Workplace", and "Leading Without Authority". Howard attended the Washington State Nonprofit Conference in Bellevue on May 14th and the Book Expo in New York City May 29th and 30th. NCRL's Wellness Committee will feature a "Biggest Loser" program offered by the Wenatchee Racquet and Athletic Club. Morris wrote and submitted a 2014 Digital Literacy Grant titled "Make it now! -3D Printer Project." Howard met with Cashmere Mayor Jeff Gomes and City Clerk Kay Jones at City Hall on May 4th, and attended a Cashmere City Council meeting on Monday, May 12th.

Resolution 04-14: Surplus Property was reviewed and discussed. The resolution allows property no longer of use to be delivered to Booker Auction Services to auction, or dispose of. The proceeds from the sale will be returned to the General Fund. After discussion Moore moved to accept the resolution and list of items as presented. Brucker seconded the motion, which passed unanimously.

A Financial Report including a listing of bills paid, and payroll for the month of May 2014 was presented. Brucker moved that voucher's #59909 through #60057 in the amount of \$477,994.53 and payroll in the amount of \$324,946.19 be approved for payment. Huntley seconded the motion, which passed unanimously. The Board then reviewed and discussed expenditures from the Endowment Funds. Moore moved that voucher # 176 in the amount of \$130.08 be approved for payment. Huntley seconded the motion, which passed unanimously.

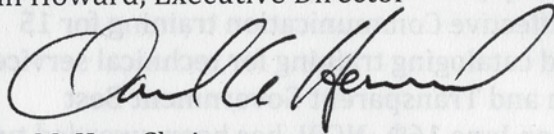
A Financial Report including fund balances, a listing of bills to be paid and payroll for the month of June was presented. Fund Balances at the Chelan County Treasurer's as of May 31, 2014 were as follows: General Fund \$16,360,724.07, Automation Fund \$560,598.46, Facility Improvement Fund \$359,356.33, Payroll Fund \$1,274,719.27 and Endowment Funds \$325,030.50. Moore moved that voucher's #60058 through #60192 in the amount of \$644,000.08 and payroll in the amount of \$324,909.96 be approved for payment. Brucker seconded the motion, which passed unanimously.

The next regular meeting of the Board of Trustees is scheduled for Thursday, July 17, 2014 at the Distribution Center, Wenatchee WA.

There being no further business the meeting was adjourned.

Respectfully Submitted

Dan Howard, Executive Director



Alec McKay, Chairperson

