

North Central Regional Library Board Minutes

March 12, 2015

I. Call to Order

Chairperson Huntley called to order the March meeting of the North Central Regional Library Board of Trustees at 1:00 p.m. on March 12, 2015 at the Distribution Center, Wenatchee.

II. Roll Call

The following persons were present: Board Members Jim Brucker, Gail Huntley, Jennifer Maydole, Alec McKay, Dana Schmidt, and Traci Sheffield. Dan Howard, Executive Director, Brian Picchi, Finance Manager, Barbara Walters, Director of Library Services, Angela Morris, Associate Director of Public Services, Chad Roseburg, Assistant Director of IT, Sarah Knox, Children's Services Manager, Dixie Taylor, Payroll Manager, and Anne Brangwin, Administrative Assistant.

III. Approval of Agenda and Minutes from previous meeting:

The agenda and minutes of the previous meeting were accepted as presented.

IV. Director's Report:

- a. **Personnel:** Bilingual Outreach Technician Claudia Sanchez began work on January 20th. Linda Boese will begin work as an Accounts Payable Specialist on March 16th.
- b. **Programs:** Nancy Pearl presented a program at the Wenatchee Public Library on March 10th at 7 p.m. Makerspace programs were held in February and March at the Grand Coulee, Quincy, and Cashmere Libraries and at Foothills Middle School in Wenatchee. Luke Ellington demonstrated the 3-D printer at the Pybus Public Market on March 7th.
- c. **Training:** Six employees attended Social Marketing training at the University of Washington's Cascade School for Public Policy in Seattle on March 3rd and 4th. Technology Consultant David Zimmer instructed six NCRL employees on the use of Photoshop. Two NCRL employees attended the University of Washington's Department of Library and Information Science's iYouth Conference on February 21st in Seattle. Nancy Pearl presented a reader's advisory workshop for NCRL employees at the Distribution Center on March 11th.

V. Financial Report:

- a. A Financial report including current revolving fund expenditures, fund balances and a listing of bills to be paid were presented to the Trustees. Fund Balances at the Chelan County Treasurer's Office as of February 28, 2015 were as follows: General Fund \$14,764,135.43, Automation Fund \$586,007.55, Facility Improvement Fund \$409,626.02 Payroll Fund \$1,300,642.49 and Endowment Funds \$319,449.34. **Maydole moved that vouchers #61091 through #61179 be approved for payment in the amount of \$375,700.93 and Payroll in the amount of \$347,188.83 be approved for payment. Sheffield seconded the motion, which passed unanimously.**

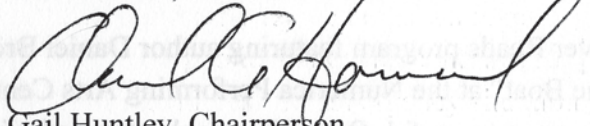
VI. Resolution 15-05:

- a. **Resolution 15-05:** Effective March 12, 2015, the Executive Director has the authority to declare an emergency, wave competitive bidding requirements for public works and contracts for purchases, and award necessary contracts to address the emergency situation on behalf of the North Central Regional Library. **Brucker moved to accept the resolution as presented. McKay seconded the motion, which passed unanimously.**

The next regular meeting of the Board of Trustees is scheduled for Thursday, April 16, 2015 at the Distribution Center, Wenatchee WA. There being no further business the meeting was adjourned.

Respectfully Submitted,

Dan Howard, Executive Director



Gail Huntley, Chairperson

