

North Central Regional Library Board Minutes

May 14, 2015

I. Call to Order

Chairperson Huntley called to order the May meeting of the North Central Regional Library Board of Trustees at 1:03 p.m. on May 14, 2015 at the Distribution Center in Wenatchee.

II. Roll Call

The following persons were present: Board Members Jim Brucker, Gail Huntley, Dana Schmidt, Traci Sheffield, *Alec McKay and **Jennifer Maydole. Dan Howard, Executive Director, Brian Picchi, Finance Manager, Barbara Walters, Director of Library Services, Angela Morris, Associate Director of Public Services, Chad Roseburg, Assistant Director of IT, and Linda Boese, Accounts Payable.

* Alec McKay attended the meeting remotely via Highfive.

** Jennifer Maydole attended the meeting remotely via Facetime audio.

III. Approval of Agenda and Minutes from the April 16, 2015 meeting:

The agenda and minutes of the previous meeting were accepted as presented.

IV. Director's Report:

a. Personnel:

Sara McVay is our new Tonasket Librarian. She began her new job on May 1st.

Marilyn Neumiller has retired after over 30 years of service with NCRL.

Moses Lake Librarian Connie Kuhlmann has announced her plans to retire at the end of June.

b. Programs:

One Hundred Sixty Five (165) people, mostly children and their families, enjoyed the **Literacy Fair** at the Wenatchee Public Library on April 14th.

Angela Morris noted a record number of children attended. NCRL partnered with Rotary North, the Wenatchee Valley College Early Learning Program, Child Care Aware, Head Start, the Friends of the Wenatchee Public Library, and other community organizations.

Washington State Poet Laureate Elizabeth Austen presented a poetry reading at the Manson and Entiat Libraries on April 14th, the Republic Library on April 15th, and the Twisp Library on April 16th.

Two Inquiring Minds programs were held at the Chelan Library: Mike Van Quickenborne presented "Seriously Funny: Humor, Film and Philosophy" on April 14th and Megan Kelso presented "Comics Take Us Places" on May 5th.

c. **Training:**

Twenty-four NCRL employees attended **Serving Patrons with Disabilities** on April 21st in Wenatchee. The Washington State Library sponsored the training.

Wenatchee Public Library supervisor Brianna Springer and Facilities Manager Renee Whitfield presented **Emergency Preparedness Training** to fifty employees on April 22nd.

Forty-three employees attended our spring storytime training workshop **Reaching the Outer Limits** on May 5th. The workshop was planned and presented by Children's Services Manager, Sarah Knox.

About 70 people attended **Database and iPad** training at the Distribution Center April 27th - 29th. Adult Services Manager, Kim Neher conducted the training sessions.

Twenty-six NCRL employees attended **First Aid/CPR** training in Wenatchee on April 30th and eighteen attended on May 10th.

Angela and Barbara organized **Coaching for Supervisors** for 18 supervisors on May 11th.

Forty-six employees attended **Customer Service** training on May 12th at the Distribution Center in Wenatchee. The session was sponsored by the Washington State Library and presented by Cyndi Raymond.

V. **Financial Report:**

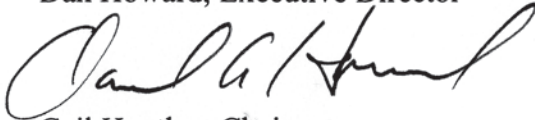
- a. A financial report including current revolving fund expenditures, fund balances and a listing of bills to be paid were presented to the Trustees. Fund balances at the Chelan County Treasurer's Office as of April 30, 2015 were as follows: General Fund \$15,387,868.00, Automation Fund \$586,139.66, Facility Improvement Fund \$409,718.37, Payroll Fund \$1,300,935.69 and Endowment Funds \$322,018.82. **Jim Brucker moved that vouchers #61308 through #61453 be approved for payment in the amount of \$946,582.91, payroll in the amount of \$364,346.16 and travel in the amount of \$226.00 be approved for payment. Traci Sheffield**

seconded the motion, which passed unanimously. Dana Schmidt moved that Endowment Fund vouchers #187 through #188 be approved for payment in the amount of \$1,939.04. Traci Sheffield seconded the motion which passed unanimously.

The next regular meeting of the Board of Trustees is scheduled for Thursday, June 11, 2015 at the Distribution Center, Wenatchee, WA. There being no further business the meeting was adjourned.

Respectfully Submitted,

Dan Howard, Executive Director



Gail Huntley, Chairperson

