

3021

November 12, 2009
Distribution Center, Wenatchee

The November meeting of the North Central Regional Library Board of Trustees was called to order by Chairperson Lynn Beltz. Board Members Jim Brucker, Roger Lucas, Alec McKay, and Barbara Wolff were present. Executive Director Dean Marney, Director of Public Services Dan Howard, Finance Manager Sue DeWitz, and Administrative Assistant Anne Brangwin were present as well.

The Agenda and Minutes of the previous meeting were accepted as presented.

The Director's Report included personnel, services, and buildings. Kathleen Dull, Okanogan branch, has taken the part-time position at the Leavenworth Branch. There will be interviews held for the open position in Okanogan soon. Associate Director, Marilyn Neumiller, has been accepted to the Board of the Washington Counties Insurance Fund. Her term will begin on January 1, 2010. Dixie Taylor, HR/Payroll Manager, set up and ran NCRL's very successful annual benefits fair. The fair included the opportunity for staff to receive a flu shot. The shots were paid for through a grant from the Washington Counties Insurance Fund. NCRL has seen a high number of employee sick days in the past month. In response to this, there have been several measures taken to ensure that employees are supported in protecting themselves from viruses. Staff members have been encouraged to stay home if they are ill. Marney and Howard attended a meeting in Issaquah, led by the State Library staff and consultants which set up a consortium to pursue a library network of Broadband Connectivity throughout the state. The consortium will be applying for Federal Stimulus Funds to accomplish their goals.

The outcome of this will be that broadband will be brought to Ferry County and the Republic Library, which currently uses TV cable for the internet. Marney was placed on a committee that will work out the governance of the consortium. NCRL has been looking closely at its volunteer program after Marney and Howard met with the Volunteer Coordinator for the Seattle Public Library. It was realized that NCRL has an exceptional program with over 600 active volunteers. The Goal for 2010 is to increase the number of teen volunteers in the branches. As a result of recent customer surveys, NCRL is trying to alleviate the parking problem at Wenatchee Public Library by leasing parking across the street for staff. The toilets are also being upgraded to automatically flush and the lighting in the restrooms will be replaced as well.

Howard presented the November Branch Report. The Waterville Library has a new fireplace and bike rack. The need for additional electrical outlets at the Waterville branch was brought up by Alec McKay. Branch employees met with school boards, administrators, principals, parent-teacher associations, and teachers to promote use of NCRL's online Live Homework Help service. A new

committee met at the Distribution Center to plan community wide reading programs featuring Lois Lowry's "The Giver" and Garth Stein's "The Art of Racing in the Rain." Both programs will culminate with author programs in April 2010. "Where did you find the answer to that?" reference training was presented by Neumiller in Omak on October 21st. HIP/Horizon refresher classes for substitutes, were offered by Neumiller at the Ephrata branch on November 3rd, at Wenatchee November 4th, and at Omak on November 10th.

Resolution 09-04: Transfer of Funds from the General Funds into Designated Funds was reviewed and discussed. The resolution authorizes the Chelan County Treasurer to transfer on hundred thousand dollars (\$100,000.00) from the library general fund in the District Facility Improvement Fund (\$25,000.00), the Automation Development Fund (\$25,000.00) and the Payroll Emergency Fund (\$50,000.00). Brucker moved to accept the resolution as presented. Lucas seconded the motion which passed unanimously.

A financial report including fund balances, a listing of bills to be paid and payroll was presented. Fund Balances at the Chelan County Treasurer's office as of October 31st, 2009 were reviewed: General Fund \$6,137,428.45, Automation Fund \$456,633.13, Facility Improvement Fund \$447,807.53 and Payroll Fund \$1,088,826.60. After review and discussion Brucker moved that vouchers #53245 through #53401 in the amount of \$617,788.84 and payroll in the amount of \$279,900.53 be approved for payment. Wolff seconded the motion which passed unanimously. Board Members reviewed and discussed expenditures from the Endowment Funds. Lucas moved that vouchers #0060-0061 be approved for payment. Brucker seconded the motion which passed unanimously.

The Draft of the 2010 Budget was reviewed and discussed. Health benefits will stay at the 2009 level, and there will be a 1% increase to the salary schedule.

Board discussion included the circulation report and having a lunch in honor of Roger Lucas at the December board member. He will be leaving the Library board of trustees after 17 years of service.

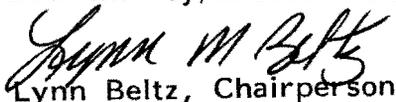
The next meeting of the North Central Regional Library Board of Trustees will be December 10, 2009 at 1:00 p.m. at the Distribution Center in Wenatchee, WA, with a trustee luncheon before the meeting convenes at noon.

There being no further business the meeting was adjourned.

Respectfully Submitted



Dean Marney, Executive Director



Lynn Beltz, Chairperson