

**North Central Regional Library**  
**Board Minutes**

November 16, 2017

**I. Call to Order:**

Chairperson Schmidt called to order the November meeting of the North Central Regional Library Board of Trustees at 1:00 p.m. on November 16, 2017 at the Distribution Center in Wenatchee.

**II. Roll Call:**

The following persons were present: Board Members Kathleen Allstot, Jim Brucker, Gail Huntley, Alec McKay, \*Katherine Meade, Dana Schmidt and Denise Sorom. Barbara Walters, Acting Director, Angela Morris, Director of Public Services, Brian Picchi, Associate Director of Finance, Chad Roseburg, Associate Director of IT, Dixie Taylor, HR Manager, Brianna More, HR Coordinator, and Linda Boese, Accounts Payable.

\* Katherine Meade joined the meeting via teleconference.

**III.** Barbara introduced two new Board Members; Kathleen Allstot, Grant County and Katherine Meade, Ferry County.

**IV. Introduction of Visitors:**

Brianna introduced Juli Bacon and Linda Robison, of JB Consulting, an executive search firm recently hired to conduct a search for an Executive Director. The consultants left the meeting after the introductions at 1:04 p.m.

**V. Approval of Agenda:**

**Jim Brucker moved to approve the agenda for the November 16, 2017 regular Board meeting as presented. Denise Sorom seconded the motion, which passed unanimously.**

**VI. Approval of Minutes:**

**Gail Huntley moved to approve the October 12, 2017 regular meeting minutes. Jim Brucker seconded the motion, which passed unanimously.**

**VII. Public Hearing - 2017 Levy for 2018 Collection and 2018 Budget:**

The Public Hearing was opened at 1:06 p.m. and closed 1:07 p.m. No members of the public were in attendance for comment.

**VIII. 2018 Budget Presentation:**

Barbara, Angela and Brian reviewed the 2018 proposed Budget for the Board of Trustees.

**IX. 2018 Levy and Budget Discussion:**

The Board of Trustees discussed the proposed 2018 Budget with responses from Barbara, Angela and Brian to questions from the Trustees.

**X. Resolution 17-07:**

Resolution 17-07: 2017 Levy for 2018 Collection. **Jim Brucker moved to accept the resolution as presented. Gail Huntley seconded the motion, the motion passed with six votes in favor and Kathleen Allstot abstaining.**

**XI. Resolution 17-08:**

Resolution 17-08: 2018 Budget. **Gail Huntley moved to accept the resolution as presented. Denise Sorom seconded the motion, the motion passed with six votes in favor and Kathleen Allstot abstaining.**

**XII. Resolution 17-09:**

Resolution 17-09: 2018 Levy Rate and Certification. **Jim Brucker moved to accept the resolution as presented. Gail Huntley seconded the motion, the motion passed with six votes in favor and Kathleen Allstot abstaining.**

**XIII. Resolution 17-10:**

Resolution 17-10: Establish Wenatchee Public Library Facility Improvement Fund. **Denise Sorom moved to accept the resolution as presented. Jim Brucker seconded the motion, the motion passed with six votes in favor and Kathleen Allstot abstaining.**

**XIV. Acting Director's Report:****New Business:**

- Brian and Barbara met with members of the Stevens county Rural Library District.
- Angela and Barbara met with Janessa Esquivel, Colville Confederated Tribes Librarian.
- State Librarian, Cindy Aden visited with Angela and Barbara and received a tour of our Distribution Center.

**Old Business:**

- 501 Consulting proposal

**Staffing:**

- Scott Patterson accepted the position of our part-time delivery and building maintenance technician. He is retired from Alcoa where he worked for 30 years in the maintenance department.
- Heather Burnell (Oroville) published a children's book: Kick! Jump! Chop!
- Sarah Knox (STEM) was elected to the Wenatchee School District Board.

**Branch and Media Report:**

- Angela Morris presented the Youth Programs, Adult Programs, Community Engagement, Staff Training, and Media Reports for October 2017.

**STEM Report:**

- Chad Rosenberg presented the STEM report for October 2017.

**XV. Financial Reports:**

A financial report including current revolving fund expenditures, fund balances and a listing of bills to be paid was presented to the Trustees. Fund balances as of **October 31, 2017** were as follows: General Fund **\$14,465,465.17**, Automation Fund **\$2,002,700.45**, Facility Fund **\$376,040.78**, Vehicle Fund **\$611,576.75**, Payroll Fund **\$1,341,836.22** and Endowment Fund **\$299,918.47**. **Denise Sorom moved to approve vouchers #65213 - #65384 for \$660,913.78. Jim Brucker seconded the motion, which passed unanimously. Jim Brucker moved that Endowment Fund voucher #221 be approved for payment in the amount of \$11,518.92. Gail Huntley seconded the motion which passed unanimously.**

**XVI. Board Officers Vice-Chairperson and Secretary:**

The board discussed the two vacant positions. **Kathleen Allstot moved to approve Gail Huntley as Vice-Chairperson and Denise Sorom as Secretary for 2017. Jim Brucker seconded the motion, which passed unanimously.**

**XVII. Executive Director Position:**

The Hiring Committee has selected JB Consulting, an executive search firm.

**XVIII. 2018 Board Meeting Calendar:**

The Board reviewed and discussed the proposed calendar dates for 2018.

The next regular meeting of the Board of Trustees is scheduled for Thursday, December 14, 2017 at the Distribution Center, Wenatchee, WA. There being no further business the meeting was adjourned.

Respectfully Submitted,



Barbara G. Walters, Acting Director



Dana Schmidt, Chairperson