

# North Central Regional Library Board Minutes

October 16, 2014

## I. Call to Order

Chairperson McKay called to order the September meeting of the North Central Regional Library Board of Trustees at 1:00 p.m. on October 16, 2014 at the Distribution Center, Wenatchee.

## II. Roll Call

The following persons were present: Board Members Jim Brucker, Gail Huntley, \*Jennifer Maydole, Alec McKay, Debra Moore, Traci Sheffield, and Dana Schmidt. Dan Howard, Executive Director, Brian Picchi, Finance Manager, Barbara Walters, Director of Library Services, Angela Morris, Assistant Director, Chad Roseberg, Systems Librarian, Sarah Knox, Children's Services Manager, Dixie Taylor, Payroll Manager, and Anne Brangwin, Administrative Assistant.

\*Maydole joined the meeting remotely via Google Hangout.

**III. Introduction of Visitors:** Matt Neumann, Network Administrator, was introduced to the Board. Neumann gave a brief presentation of the new 3-D printer.

## IV. Approval of Agenda and Minutes from previous meeting:

The agenda and minutes of the previous meeting were accepted as presented.

## V. Director's Report:

a. **Personnel:** Rebecca Zion has accepted the Brewster librarian position and will start November 1<sup>st</sup>. Jennifer Oatey has accepted a position as the Chelan librarian. Fusae Burdick has retired after twenty-five years of service at the Ephrata Library. Alissa Herbst was hired as her replacement.

b. **Programs:** Newberry Medal-winning author Jack Gantos presented programs at six schools and the Wenatchee Public Library September 29<sup>th</sup>-October 1<sup>st</sup>.

c. **Training:** Morris and Knox attended a Washington Summer Reading Summit on October 1<sup>st</sup>. Knox attended the Washington Library Media Association conference October 2-4<sup>th</sup>. Picchi attended the Washington Finance Officers Association conference September 17-19<sup>th</sup>. NCRL employees attended **Google Docs** and Database training on September 17<sup>th</sup> and 18<sup>th</sup>, Jonathan Hunt on September 25<sup>th</sup>, Social Software for Libraries on September 29<sup>th</sup>, and Libre Office Training on October 8<sup>th</sup> and 9<sup>th</sup>. Luke Ellington, Bookmobile

Librarian, attended the **Maker Faire** in New York City, September 20 and 21<sup>st</sup>.

- d. **Facilities:** Wenatchee's Forte Architects have completed a feasibility study for a potential renovation of the Wenatchee Public Library. The Wenatchee World published an article on the proposed remodeling project on October 9<sup>th</sup>. Howard attended City Council Meetings in Wenatchee on September 26<sup>th</sup> and in Chelan on September 29<sup>th</sup> to answer questions about NCRL's new maintenance and use agreements. Both Councils voted unanimously to adopt the new agreements.

## VI. Financial Report

- a) Fund Balances at the Chelan County Treasurer's Office as of September 30<sup>th</sup>, 2014 were as follows: General Fund \$14,586,636.35, Automation Fund \$560,765.87, Facility Improvement Fund \$359,463.64 and Endowment Funds \$323,665.00.
- b) **Brucker moved that vouchers #60487 through #60642 in the amount of \$556,611.42 and payroll in the amount \$348,438.49 be approved for payment. Moore seconded the motion, which passed unanimously.**
- c) **The Board reviewed and discussed expenditures from the Endowment Funds. Huntley moved that vouchers #180 through #181 in the amount of \$395.68 be approved for payment. Moore seconded the motion, which passed unanimously.**

## VII. 2015 Budget Discussion \*Maydole left the meeting before the budget discussion.

- a) The Board discussed the 2015 budget. Howard reviewed the 2015 Director's Budget Statement. **Moore moved that a draft budget be based on a 2.0% cost of living increase. Brucker seconded the motion, which passed unanimously.**

The next regular meeting of the Board of Trustees is scheduled for Thursday, November 13, 2014 at the Distribution Center, Wenatchee WA. There being no further business the meeting was adjourned.

Respectfully Submitted,

Dan Howard, Executive Director

Alec McKay, Chairperson