

October 18, 2012
Distribution Center, Wenatchee

The October meeting of the North Central Regional Library Board of Trustees was called to order by Chairperson Jim Brucker. Board Members Dawn Clark, Gail Huntley, Jennifer Maydole, and Alec McKay were present. Dean Marney, Executive Director, Dan Howard, Director of Public Services, Sue Dewitz, Finance Manager, Dixie Taylor, Payroll Manager, Angela Morris, Children's Services Manager and Anne Brangwin, Administrative Assistant were present as well.

The Agenda and Minutes of the previous meeting were accepted as presented.

The Director's Report included Personnel, Litigation, Grants, and Buildings. NCRL hired Carol Schulz as the new librarian for the Soap Lake branch. The George librarian position has closed. Fifteen applicants will interview for the position. Taylor presented NCRL's 2013 benefit package to employees at the Distribution Center, and also at the Omak and Quincy branches. Howard was appointed to the Washington Library Association Legislative Committee. The Spokane County Library Board and the Yakima Valley Regional Library Board have adopted full-filtering policies for public access Internet. Howard was notified that NCRL was chosen to submit a grant to the Paul Allen Foundation. Community Glass removed the glass on the Board Room table in order to clean it. NCRL has contacted Justin Borst, the designer of the Board Room table to design and supervise the building of a side table for the Board Room. Borst will also recommend additional lighting for the large meeting area and tech lab.

Howard presented the October branch report. More than 100 people attended a program featuring author Amanda Coplin and her book "The Orchardist" at the Distribution Center on September 28th. A new committee was formed to plan a district-wide book review contest. 35 employees attended "Storytime, The NCRL way" on September 18th. 37 employees attended a Citizenship and Naturalization workshop on October 3rd at the Distribution Center. Jonathan Hunt presented the popular annual workshop "New Books for Teens" with 40 employees attending. There were two e-book petting zoo workshops on September 20th and October 18th at the Distribution Center. The trainings provide employees hands-on experience with Kindles, iPads, and other e-books readers. Construction of the Camille Wade Children's Library is ahead of schedule. Demolition is almost completed and framing, plumbing and electrical work have begun. Howard provided Mr. Wade and his family a tour of the future children's room on September 25th. Remodeling of the space for the George Library is nearly complete. The installation of shelving is scheduled for November 15th with 12,000 books and items boxed and ready to be moved in. Interviews for the part-time position in George took place on October 15th.

A Financial Report including fund balances, a listing of bills to be paid, and payroll for the month of October was presented. Fund Balances at the Chelan County Treasurer as of September 30, 2012 were as follows: General Fund \$10,686,451.53, Automation Fund \$484,302.11, Facility Improvement Fund \$431,431.57, Payroll Fund \$1,221,675.43 and Endowment Funds \$726,287.42. Clark moved that voucher's #57585 through #57714 in the amount of \$480,229.80 and payroll in the amount of \$306,548.70 be approved for payment. Huntley seconded the motion, which passed unanimously. The board then reviewed expenditures from the Endowment Funds. Maydole moved that voucher's #0136 through #0138 in the amount of \$60,134.24 be approved for payment. Clark seconded the motion, which passed unanimously.

The Board discussed salaries and wages for the 2013 budget. Marney recommended a 2.0% salary adjustment. Clark moved that a preliminary budget be drafted based on a 2.0% cost of living increase with step raises granted. Maydole seconded the motion, which passed unanimously. The draft of the 2013 budget will be discussed at November's meeting. Howard then reviewed the 2013 Director's Budget Statement.

The next regular meeting of the Board of Trustees is scheduled for Thursday, November 15th, 2012 at the Distribution Center, Wenatchee Washington.

There being no further business the meeting was adjourned.

Respectfully Submitted

Dean Marney, Executive Director

Jim Brucker, Chairperson

J. Brucker