TO: Public Records Officer
NCW Libraries
16 N Columbia St
Wenatchee, WA 98801
509.663.1117 |

RE: Request to Inspect Public Records

Pursuant to RCW 42.56 Public Records Act, I request to inspect the following records. To help NCW Libraries locate records quickly, please be as specific as possible, for example: document titles; names; dates, etc.

Under RCW 42.17.260(9), Washington State does not give agencies authority to give, sell or provide access to lists of individuals requested for commercial purposes. Such use may violate the rights of the individuals named and the undersigned may be liable for damage.

I certify that any lists of individuals obtained through this request for public records will not be used for commercial purposes.

Name (please print):__________________________________________________________

Address____________________________________________________________________

City________________________________________________State_______Zip__________

Phone Number____________________________
Email________________________________________

Signature___________________________________________________
Date____________________________

Approved 6/19